



# BUSINESS MEETING MINUTES

Mills Park Middle School PTSA

Student Services Conference Room

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*Date | time* 4/21/2017 9:34 AM | *Meeting called to order by* Jen Willis

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## In Attendance

Jen Willis, Cheryl Cleaton, Kristie Heaton, Jennifer Middleton, Ivy Linares, Sharon Baartmans, Daphne Stam, Christine Hanson, Ann Marie Bishop, Kim McKnight, Pin Pin Jong, Amy Georges, Linli Su, Lisa Burke, Alison Regan, Mrs. Dyer, Mr. Smith. Quorum was met.

## Presentation of Minutes

Cheryl Cleaton presented the business minutes from 3/10/2017. Jennifer Middleton motioned to approve the minutes, which was seconded by Ivy Linares None opposed. Minutes approved.

## Principal's Report

Mr. Smith discussed how crazy this time of year is. 8<sup>th</sup> graders are getting ready for high school. 6<sup>th</sup> and 7<sup>th</sup> graders are going through elective choices. He discussed House Bill 13 and the implications on our school. With Mr. Ganoe moving to Davis Drive, we now have long term subs for Ganoe's classes. Can't hire full time. News focused on K-5, but middle schools also affected. Year end is a very busy time. Filling positions for next year. He's thankful for such a positive relationship with the PTSA. Looking at next year's numbers, the cap is 1756, but we're looking at 1793. They will start cleaning out people that might not be returning, then start a waiting list. By the end of October we're usually at cap. Usually all on the waiting list are called at some point during the year. Discussed feeder schools and how that will change once new elementary schools open. What happens when year round goes to traditional? We'll have to wait and see.

Daphne talked about HB13 and the impact to elementary schools, as well as middle schools. If you want to support the bill, please email representatives. Maybe we should put something in the newsletter as "just to inform you." Davis Drive Middle's PTA has a huge blurb about it.

## Treasurer's Report

Christy Hanson announced that Ann Marie Bishop will be our new treasurer next year. Thanks Ann Marie! Christy has done research on accepting credit cards; there's a third party. She's going to continue research, including talking to other schools that use them. The band concert will be our last general business meeting; we will elect new officers and vote on the budget. Normal end of year items... committee chairs that have items at the beginning of the year to see what the working budget should be. Jen Willis will talk to Mr. Smith about the school needs.

**Vice President:** Grants were presented by Lisa Burke.

**Instructional Grant Proposals:**

1. Shelton requested \$500 for a Padcaster for all staff & students. This special case & accessories turn an iPad into a mobile production studio. Would be stationed in library. Students would be supervised. Daphne Stam motioned to approve grant, which was seconded by Kim McKnight. None opposed. Grant approved.
2. Goodwin requested \$30 for tripod for iPad to help with instructional videos. Jennifer Middleton motioned to approve grant, which was seconded by Amy Georges. None opposed. Grant approved.
3. Kleimeyer requested \$50 for 9 pairs of headphones for students in class. Daphne Stam motioned to approve grant, which was seconded by Kim McKnight. None opposed. Grant approved.
4. Tomasevich requested \$1900 for 5 iPads. Currently there are 71 teachers/staff school owned iPads, PTSA paid for 7 earlier, but there are 5 additional teachers that would like to have an iPad for instructional use. Lots of discussion: There is not enough left in instructional grants to cover 5 more iPads. We could change the budget at last general meeting, or maybe we just approve 2-3 but not all 5, maybe we need more of a strategy or plan from Mindy since we thought the 7 would cover everyone. Discussed how much use teachers could get since it's the end of the year, but maybe they could use them over the summer to prepare for next year. The new laptops are coming around May 9<sup>th</sup> or 10<sup>th</sup> but not sure when they will be deployed to the classrooms since teachers need to create a plan on how they will be used. Probably will not be deployed until next year. Battle of the Books request around \$300 will be coming. We could do 2 iPads. PTA leadership meeting advise a 10% known guideline, not an actual rule. We will have extra money in agendas, might need to talk to a PTA representative about rules. Mindy did say if we have to wait until next year that's ok. Lisa will check with her to see how important getting those other 3 before summer is to her. Jen Willis will talk to NC PTA for advice on how to handle.

Daphne Stam motioned to approve 2 iPads, which was seconded by Jennifer Middleton. None opposed. Two iPads approved.

Lisa will talk to Mr. Milner about moving forward with KnowMore. Lisa was also wondering who was ordering the agendas. Jen Willis will be ordering them. Mr. Smith has his own calendar that we order refills for, Jen will talk to Ann and make the order.

Lisa discussed the newsletter and website. She has done a lot of research... thanks Lisa!! Our current website is difficult to update. Maybe going forward it needs to be more user friendly and look good on mobile devices. Maybe we do Weebly for website, and MailChimp for the newsletter. Do we think we'll do credit cards on the website? That will drive which one we use. Everyone was thinking no. Membership has to use MemberHub. All NC PTA's will use it. Some other PTA's use membership tool kit, but it's not as easy to use, but the service is great and helpful. MemberHub doesn't have a lot of information yet, but teachers can use it to communicate with parents. Membership planet is expensive and a little difficult to use. Weebly is free without domain name. We discussed that membership declines when you go paperless. We need to make it easy enough for new officers to feel comfortable and have seamless transitions. And we have enough in the budget to make it work.

**Audit:** Pin Pin Jong had nothing to report.

**Nominating, Student Enrichment & Room/Team/Parent Liaison:** Still no replacement for Secretary. Word is if there is no replacement, Cheryl would have to stay, but she says she can't do it a third year. Rising 6<sup>th</sup> grade parent meeting Tuesday & Wednesday, maybe Jen can speak to welcome them and mention the secretary opening. Cheryl will type up something for Carla and Amy G.

**Membership & Advocacy:** Thanks Sharon Baartmans for taking over membership next year!

**Communications:** Jen W. said Carla received a question from a parent about advertising GoKart, like Uber for kids. Everyone says no, we're not comfortable with advertising through PTSA. But maybe she could contact the coaches or clubs. They might need help getting to/from practices.

**Spiritwear:** Jen Willis is going to have a table for rising 6<sup>th</sup> grade parent meeting. She has contacted feeder elementary schools. It's 5:30-7pm. We'll need volunteers 5-7:15pm.

**Vendor Fundraiser:** Kristi Guenther let Jen W. know that Harris Teeter numbers are down from last year, even though the same number of people. Maybe it's because there are so many more choices of grocery stores now.

**Spirit Events/Leopard Spot:** Ivy Linares discussed that the first dance went well, second not as much. Possibly because there were too many dances too close together. There are leftovers that can be used for staff appreciation. Wednesday is the last game for soccer; Jen Willis will set up and sell at that game.

**Staff Appreciation & Reflections:** Kim McKnight discussed that Teacher Appreciation is May 1<sup>st</sup> – 5<sup>th</sup>. Cheryl will send an email with suggestions of when to send notes. Kim will write up a blurb for the newsletter. NJHS will make cards for all staff. We'll have a poster in the hallway, a coffee/beverage cart, lottery tickets, catered lunch from Moe's on Wednesday, a sign out front, redbox promo codes for movie night, and strawberry shortcake. The Reflections chair for next year is Dana Murphy! Yeah! Kim will return Reflections work to all students soon.

**Board Advisory Council Representative:** Paulette Bekolo had nothing to report.

**School Improvement Plan:** Jennifer Middleton reported that the meeting is next Tuesday.

**8<sup>th</sup> Grade Events:** *Amy Montanus sent report prior to meeting:*

*-Spirit rock is in and the painting, plaque and flowers will be finished within the next couple of weeks —we are waiting until the pollen is done falling ;)*

*-DC trip —chaperone shirts were ordered this year to anyone that wanted to purchase them. I also ordered shirts for all the teacher chaperones —we did purple shirts for the teachers with just the paw and MPMS on the front so that they can use them for spirit days and for future DC trips. These shirts will be in this week and distributed to classrooms by next week.*

*-Class photo was taken before spring break —pictures are being sent to me this week and will be distributed to the kids by next week.*

*-8th Grade Dance —we are rolling with our planning with the vendors, decorations, and food. Should be a great event for the kids. We are doing a Golden Leopard awards at the event. Kids will vote for the awards prior to the dance to narrow down the*

*awards to 2-3 teachers per award —at the event they will do a handwritten ballot and the awards will be announced the night of the event. Already purchased the awards —they are darling ;)*

*-8th Grade Picnic- Everything is all set for this fun event. YMCA will be giving us some of their PBIS games to add to the fun. I ordered a large tent to be put up for more shade. We are in the process of coming up with some “Minute to Win it” games that will be played under the tent. Would have loved to of done the Oreo down the face game —but not sure if I will have enough money in the budget to purchase that many Oreos —we will see ;)*

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## President's Report

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- Jen Willis discussed our last business meeting is May 19<sup>th</sup>, and our last general meeting is May 23<sup>rd</sup>
- Biscuitville reached out to us about fundraising. They have a Breakfast After Dark promotion where they are open the evening of Oct 17<sup>th</sup> and we would receive 20% of sales. Everyone agreed we could try it... nothing to lose.
- Unfortunately, Alison Regan had to leave, but Kim relayed how Allison wants to bring Girls on the Run to MPMS. She is willing to be the parent liaison. She needs a teacher to sponsor it. Ann is the go to person for clubs, so Allison should talk to her. Let's put it on the agenda for next month and have her bring a plan.

Amy Georges motioned to adjourn, which was seconded by Kim McKnight. Meeting adjourned at 11:10am.