



# BUSINESS MEETING MINUTES

Mills Park Middle School PTSA

Student Services Conference Room

*Date | time* 4/8/2016 9:34 AM | *Meeting called to order by* Daphne Stam

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## In Attendance

Daphne Stam, Cheryl Cleaton, Christy Hanson, Sandy Hankinson, Lisa Burke, Kim McKnight, Joanna Hayes, Carla Kent, Elizabeth Vaughan, Pin Pin Jong, Mrs. Dyer, Mr. Smith. Quorum was met.

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## Presentation of Minutes

Cheryl Cleaton presented the Business Meeting and General Meeting minutes from 3/11/2016. Elizabeth Vaughan motioned to approve both. Daphne Stam seconded. None opposed. Both minutes approved.

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## Treasurer's Report

Report was distributed by Christy Hanson. Everything is in balance. Still waiting on \$150 check from Buger21. Vendor fundraising a little under for the year, about \$1200 less. Might be another check coming from Box Tops. Received an email from R City Rocks. Need to look at the possibility of using them.

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## Principal's Report

Mr. Smith is fine with a staff representative for PTSA meetings, probably a communication oversight. Needs to be an 8<sup>th</sup> grade teacher given the time. Mrs. Dyer is happy to fill that role.

Mrs. Dyer discussed the budget for the 8<sup>th</sup> grade field trip and scholarships. It's nice to have donations, they also receive funds from the student council dance and athletic ticket sales and concessions. There is a pool of money that carries over year to year, so they have been able to give scholarships to everyone that's ask for it. Right now the pool has been used for this year and there's none to carry over to next year. She's looking for PTSA to help with donations and volunteers to help run the concessions. Volunteers also needed to update bulletin board in the hallway. Need someone to update it each month. Also need help with the Spots Breakfast. Teachers usually setup as much as they can the night before and then arrive at school at 6:30am.

Daphne Stam spoke about the grant application process for next year and establishing structured guidelines. Discussed getting the staff input and thoughts on making teachers more aware of the grants. Mr. Smith thought that the teachers are aware of the grants and those that want to take advantage are the ones that pursue the grants.

Mr. Smith discussed the end of year activities and some thoughts for next year. The numbers are very similar, about 1725. He asked for the PTSA's help in communicating to parents that the school needs to know if students are leaving. They need the most accurate numbers possible so they can take in the most students. Usually 25-35 no-shows every year. Would like to cut down on that number. They can only start on the waiting list after the first semester, so that's in January. It's more difficult to switch schools in the middle of the year. Lose more 6<sup>th</sup> graders because that's a good time to move to a private or magnet school. So usually 6<sup>th</sup> grade numbers are lower than 7<sup>th</sup> and 8<sup>th</sup>. He plans on keeping the same level of staff in core classes.

Mr. Smith had a walk-through of the new multi-purpose field with wake county. MPMS using it for PE, but it's also used by the town of Cary. Lock on the gate will come off soon. MPMS has control until 5pm, but it becomes difficult to police. It is open to the public to rent, but the town of Cary does not have personal to police it regularly either. Usually on Mondays trash needs to be picked up before PE classes can use it. Only water is permitted on the field; Gatorade and other flavored liquids will leave stains, especially red. He also needs the PTSA's help getting the word out about end of year testing. Testing must be done within the last 10 days of school. Difficult to say exactly when testing will occur. He encourages families to consider taking a vacation once school is over. Mr. Smith is moving forward with the cement project outside in front of the bike racks. If the PTSA could help that would be great, but they have money in the budget. PTSA was thinking of helping with this as the 8<sup>th</sup> grade gift, but since the school already has the funds, we will look at other options.

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## VP/Committee Reports

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**Communications:** Carla Kent received the invoices for the additional email credits. There is a \$20 credit from last year because Colleen lost a reimbursement check and decided to just donate it to the PTSA

**Staff Appreciation:** Kim McKnight is happy that everything is coming together for Teacher (Staff) Appreciation Week. The students are coming together to help: the cooking class, band, student council, NJHS, etc. It's the first week in May and should be a lot of fun!

**Membership:** Robin Lundin received an email for the Ruby Acorn award for 100% staff appreciation.

**8<sup>th</sup> Grade Events:** Elizabeth Vaughan reported that the 8th graders took their class picture yesterday. Working on a class gift. Mr. Warrick will email some ideas. Dance is Friday, June 3<sup>rd</sup> and the awards are June 7<sup>th</sup>. Need another flyer for 8<sup>th</sup> grade fees since she's only received about 2/3. Hopefully one more push will do it.

**Ways and Means, Advocacy / Leadership Committee, and Technology:** Nothing to report.

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## President's Report

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Daphne Stam reminded everyone of the grant meeting on the 22<sup>nd</sup>.

**Club grant:** Odyssey of the Mind requesting \$38.17 for balsa supplies. The grant is supposed to be for fees, but the school pays for one fee and the parents pay for the other. Since no one is requesting grants, it would be a shame not to use these funds. Everyone feels we should make an exception. Kim McKnight motioned to approve, which was seconded by Elizabeth Vaughan. No one opposed. Grant approved.

**Instructional Grant Proposals:**

1. Knox, requesting \$8.09 for roll receipt paper to use for timelines. Sandy Hankinson motioned to approve, which was seconded by Carla Kent. No one opposed. Grant approved.
2. Tomasevich, requesting \$500 for 2 iPad Air tablets for use by the Media Center. Elizabeth Vaughan motioned to approve, which was seconded by Lisa Burke. No one opposed. Grant approved.

**Other Business:** Discussed Fielder's need to help kids that are unable to come to school due to sickness. Still looking into Redhat donation & possibility of the PTSA helping out as well... partial donation? Needs about \$2500 in total. Daphne discussed difficulty with following up with grant requests. She also received an email from Mr. Warrick about the Wake County bus driver competition. It was requesting PTSA and the community help with donation gift cards as rewards. Discussed supporting this event. Sandy Hankinson motioned to give two \$25 gift cards to Walmart, which was seconded by Carla Kent. No one opposed. Gifts approved.

Also discussed reorganizing positions. It's difficult to get someone to volunteer when it means you also have to be a VP. Maybe just have one VP and have the others be committee chairs. Let Daphne know if you will continue next year, or if you're interested in a new role. Need a summary of positions.

Adjourned 11:04am