

MPMS PTSA Meeting: Wednesday October 6, 2010

Meeting held at MPMS

1. Call to Order
 - a. In attendance: Cindy Sinkez, Trudi D'Ambrosio, Debbie Somers, Bob Young, Cindy Samson, Holly Haney, Barb Butterworth, Don Fick, Tara James, Stacey Kashuba, Michelle Lombana, Deb Mitchell, Justine Ward, Melissa Bond, Tara Williams, Nicole Gagnon, Liz Welsch, Anjanette Salmon, Jennifer Tuttle, Wendy Holladay, Jill Greathorse
2. Approval of Minutes
 - a. Minutes approved
3. President's Welcome and Announcements: Cindy Sinkez
 - a. Reminder to Chairs to stop and check closet for mail
 1. Swing by once a week to PTSA closet by Mr. Smith's office to check manila envelopes/other mail
 2. Secretary at front desk Christine has key if needed
 - Cindy S nominates Gabe Macaluso to be the teacher liaison for PTSA, a position required by bylaws. Nomination approved.
4. Club request form approval
 - a. Grant of \$100.00 to first 10 clubs who come asking for it.
 - b. Cindy Sinkez provided copies of application for review and comment
 - c. Discussion around not interfering with Athletic Boosters, decided to not specifically exclude – defining only as after school organization with teacher sponsor.
 - d. Clearly state that budgeted for 10 clubs only this year
 - e. Have to decide next year whether to continue program next year
 - f. Motion to approve with changes passes.
5. Treasurer's Report: Trudi D'Ambrosio
 - a. Revised budget due to an adding error.
 - b. Proposed suggestion to find \$900.00 in additional income via membership additional donations (very safe as Membership tops \$15,000 already.)
 - c. Will post new document and have to re-approve budget at January general membership meeting. (That will also give time to close books on fall fundraiser.)
 - d. September treasurer's report: In the black: total income: \$26,568.00. total expenses \$13,939.56. Currently have 727 members (more than 50% participation.)
 - e. We are pursuing the folks to get back money from 20 returned checks. C. Samson recommended asking the bank to pursue the defaulters.
 - f. Have to state on order form that there is a returned check fee of \$10.00 or can't try to recoup fee.
 - g. Can ask Mr. Smith hold report cards? Don Fick said not worth the embarrassment for student for parent's financial situation.
 - h. If members of spirit wear committee sign a confidentiality agreement, then they can have a list of repeat offenders? If multiple offense, then need to handle. But turning over to spirit wear committee to come up with proposal for handling sales by check in the future. Decided to let folks give a chance to make it right before taking other steps.

6. Vice Presidents and Committee Chair Reports:
- a. Bob Young
 - b. Stacey Kashuba
 - c. Media Center volunteers: All good! All trained, cleared to be volunteers with Wake County. Pre-selling books for author visit. PTSA will funnel sales to handle funds so not done in media center.
 - d. 8th Grade: 160 of 8th grade t-shirts. Some larger size inventory. Dance to be held after EOGs, had night after football, events planned for spring as well. All going great! If get DJ approved as vendor through school: see Ann.
 - e. Spirit Wear: order filling parties! All orders complete. Wed at lunch and Thurs before school. \$700 sales last week alone – esp sweatshirts. Future orders to be picked up at the store not through homeroom. Zip up hoodies on the way – purple or grey. Feedback? Leaning towards purple only. \$30.00 range, hope to have Oct/Nov. Consensus is offer both. Can we offer any with leopard too? Black sweatshirt?
 - f. No Fuss Fundraiser: \$325 so far. Need phone blast/mass email. Announcing next all call. If get excel spreadsheet from directory, use it before end of fundraiser.
 - g. Membership: 745 members to website. Cards go with directory. Need approval for revised membership form for website. 3 muskateers bars to drum up response from teachers – and to thank them for joining. Send info to website. 63 names for purple plaque, 9 names for gold plaque. Mr. Smith has location. Paper banner with all members names to post: paper....Mr. Smith faculty email urging to support to join.
 - h. Directory: everything in spreadsheet, proofing. End of week – publish on discs starting. Are we publishing directory? Only publishing staff work emails.
 - i. Communication: no communication yet with chair, unresponsive. Motion approved to merge communication with website.
 - j. Website : Don Fick. 972 visitors. News, spirit wear, photos most popular. Still need info from all committees. Can post pdfs for flyers sent home in case backpacks eat the forms. Some info being turned in that are not PTSA. Great idea to try to support whole school – side bars awesome! All school news is good news! Photos even better! Good idea to put a disclaimer about posting info not PTSA sponsored. Do we know how to confirm permission to post photos? Cindy will check.
 - k. Vendor Fundraising: VIC 176 linked to date. Need re-publicise this. Can link up to 5 schools. \$128.99 earned so far at HT. Paid in Dec. Boxtops still working on collection bin to be in front office. Due Nov 1st. Target as well. Food Lion research needed. HT recycling program. (electronic equipment, earn certain %.) Scripps: Cindy will get contact info to you?
 - l. Restaurant Nights: Chick Fil A: cards/stickers. Oct 25th. Several other restaurants in process. Coordinating w/Panther Creek. Need all call announcement.
 - m. Hospitality: 2 events. Teacher conference once a month for new teachers. Snacks provided. Committee knows now what to do, they have all dates. Going well. Check closet for coffee supplies if needed.
 - n. Reflections: Tara: all promo sent out, handout to kids, emails to lang arts, dance, band, and announcements. Mass email coming and phone message. Need to get to website.
 - o. Teacher/staff Appreciation: did snacks in mailboxes. Plan popcorn/candy on early release day and caramel apples at end of the month. One/two events per month. \$5.00 per teacher for birthday treat: starbucks cards. Have done all birthdays to date. Luncheon or two. Working with budget – not planned yet. Working on holiday gift too. (Have excess coffee from start of school events.)

- p. Cultural Arts: has basically rapped up until the performances. The dates will be on the web and each teacher has received a handout describing the performance and date with the first performance on Oct 25th. All posted on the website. Will eventually need volunteers at events. Thanks to the work of the committee, all went well. Dionne Adams and Bob Young
 - q. Recognition of Student Excellence: no direction yet from Mr. Smith on what he wants. Gave Mr. Smith 5 game passes if catch a student. Will circle back.
 - r. Audit : reviewed Jul/Aug bank statements have been reviewed and passed/accepted.
7. Future Business
- a. School improvement team: tabled until later.
 - b. School dances: PTSA only responsible for 8th grade events. None other. Athletics doing one Oct 22/ dance and DJ. Boosters may need ptsa help. Need re-register to be in class volunteer.
8. Close: Next date: First Wednesday of the month from 10-11. But not Nov 3rd. But try to do night meeting. Dec 1 10 – 11 am. Nov 1st night meeting 7:00pm. Adjourned 11:00am.