

Mills Park Middle School PTSA

Title: Board and Committee Chair Meeting

Date: August 25, 2010

Location: Mills Park Middle School

Aug 25<sup>th</sup> Board and Committee Chair Meeting

1. Introductions
  - a. In attendance: Cindyann Samson, Vicky Atherton, Don Fick, Stacey Kashuba, Trudi D'Ambrosio, Liz Welsch, Jerry Ballan, Judy Connor, Kristi Wright, Barbara Butterworth, Amy Sheehan, Jennifer Tuttle, Michelle Lombana, Dionne Adams, Robert Young, Debbie Somers, Susan Pippin, Syed Z. Jafri, Saima A Jafri, Wendy Holladay
2. Open House recap:
  - a. Spirit wear sellout! Orders on the way
  - b. Membership good: need spirit wear and membership packets for teachers
  - c. Excellent support from Mr. Smith and all staff
3. Bylaws to be approved at meet the teacher night
4. Code of Ethics forms: every board member and committee chair must sign and do email class. When Cindy Sinkez gets details for online class, she will forward them.
5. Budget discussion:
  - a. No fuss fundraiser: unsure about how it will be received. Worth a try. No fuss totally separate from membership drive.
  - b. Restaurant night: experience drops off significantly at middle school...not sure. Red Bowl, Chilis, Moes, Subway? Make sure to look at attendance zones.
  - c. Spirit Wear: low margin, not a higher number because will order supplies for the following year before close out this year closes
  - d. Start up: Mills Park, Salem, Brier Creek, Cedar Fork , Highcroft all donated \$5700?
  - e. Vendor Fundraiser: codes coming home in packet: corporate sponsorships here too.
6. Budget part 2: Expenses
  - a. 8<sup>th</sup> grade:
  - b. Agendas: \$7000. PTSA provides these every year no cost to student
  - c. Carry forward: have to save a set amount to carry over for next year.
  - d. Character Ed: Mr. Smith has plan: teachers recognize students
  - e. Club start-up: New school, give clubs a little help getting started: 10 clubs \$100 each. Apply for funds, first come first serve
  - f. Communications: may be a little low if need promote school to get sponsors
  - g. Cultural Arts: change to \$5500. Move funds to communications \$1500.
  - h. Directories: all on CD, can be printed at request \$.75 per CD sleeve and label. Only PTSA members will receive.

- i. Instructional grants: at teachers' request and go through principals.
  - j. Staff Appreciation: Kristi will talk with Cindy S about Principals expectations
  - k. School Improvement: meet small and larger needs. Hopeful that corporate sponsorships will help us.
  - l. Hospitality: events as needed in school. Mostly run off of donations
  - m. School store: zero budget in case start later. Prepackage supplies?
7. Budget approved!
  8. Check request form: see Trudi
  9. Next meeting: Cindy Sinkez will email out details
  10. Meet the teacher night on Sept 7<sup>th</sup>: staff table and before and after, not during the meet the teacher night.