**MPMS PTSA Meeting Agenda**

**Friday, August 9 MPMS Conference Room, 9:00 – 10:30**

Mr. Smith – to discuss current Bond. MPMS has approx. 1700 students this year, 100 teachers (125 with staff). Now having 2 sixth grade lunches. Can’t have more than 500. Had to order $11,000 in new lockers. If we hear talk of Mills Park MS going year round, please keep him in the loop. Our parents and teachers are pro traditional calendar. To keep good teachers, Mr. Smith encourages parents to write to legislatures. NC pay one of lowest in country. Suggestion draft letter on website for parents to use.

Review and Sign – Code of Ethics and Conflict of Interest Policy forms

Final Approval of PTSA Student Take Home Packet (see handout)

Treasurer Update:

Monthly Bank Statement Review

Status of Annual Financial Audit

Review of Check Request and Funds Received Forms: Mary presented forms and reminded everyone to use them. Mary needs original RECEIPTS and it must be approved by board or chair person. Send in receipts as soon as you can. Email Mary with questions.

Upcoming dates:

* Saturday, August 17 – United Arts Booking Fair (Daphne going to cover. Student Enrichment position open)
* Monday, August 19 – 11:45 Teacher/Staff Welcome back luncheon. Board members to attend. Jenea and and Kim McKnight on committee. Jenae will send out sign up Genius. Also looking for volunteers. Ideas for theme?
* Thursday, August 22 – MPMS Open House (12:00 set up, start at 1:00 – 4:00) in cafetorium. Need help with. Organization needed. Ex. lines at spirit wear.:

Membership – Danielle inquired about cash box. Mary to provide.

Spiritwear (pre-orders bagged and ready. Soft ts not in. Tom wants to take the soft, heather fitted t off form. Mark that option off the form? Does not say “heather”.

8th Grade Ice Cream Social (does not need volunteers, all covered)

Other

* Monday, August 26 – First day of School
* Tuesday, September 10 – MPMS Meet the Teacher/PTSA General Meeting

General Membership approval of Budget

Sell Memberships in Cafeteria during breaks?

* Friday, September 13 – PTSA Meeting 9:30 – 11:00 MPMS Conference Room.
* Tuesday, September 17 – MPMS sponsored Club Fair, Amy Hale to chair. She will let us know what she needs. It’s a kid centered event, like a trade show.
* Wednesday, October 2 – Leopard Spot Grand Opening!

Update on PTSA Standing Rules (see handout). Things in our standing rules, funds received, check request, # on board. We have the elected board, (5 members) then we have the board and standing committee chairs. We must have 50% representation to conduct business. We will form standing rules as we go on this year. These must finally be approved by board.

Pending Instructional Grant from Ms. Resua for several iPad minis. 7th grade teacher. She teachers math. Sponsors student council, school improvement, very involved. She is excited to do something new with Math. Wants to push technology driven math. Wants to get PTSA support for iPad minis. She will be filling out grant. Student Council wants to promote Leopard Spot with commercial and posters. They also want to encourage students to do activities outside of school. If kids attend a certain number of events, they can get tickets to get “stuff” (provided by PTSA). Will learn more.

Student Council to promote opening of Leopard Spot and requesting support of Student Event attendance

Other business:

* Student Enrichment Update: looking for chair.
* Directory: Trudi suggested that if we don’t have 75% participation in Directory, don’t do it? Is there a need? We will create it this year to see if it’s a need for next year.
* Spiritwear Update
* Staff Appreciation: Jenae plans to have a teacher treat every early release. There is about one a month. She may need to increase the budget there is more staff.
* Spirit Events Update
* Newsletter Update: Colleen to write. Send colleen news the Friday before the week you want it out. She will send reminder. Colleen will write, Trudi to approve.
* Other
* Open Chair positions:
  + Advocacy
  + Leopard Spot: oct 3 open. Coordinate stock and parent volunteers.
  + Student Enrichment: Daphne to volunteer for this role. Will need help when performers get to school and also wants parent feedback. It’s our biggest line item in budget. She wants INPUT, how to spend the $? Amy asked about “Transit” (Daphne waiting to hear back) and Globetrotters.
  + Nominating Committee, must have one person on board. Gets busier in Jan.
  + (BAC – Board Advisory Committee, usually PTA parent meets with all principals and area rep (Susan Evans))
  + No cutting though office unless necessary.
  + Monday Aug 19, stuff envelopes before luncheon. Michelle to get room from Ann and will let colleen know. Need to get volunteers.
  + Aug 23, 9:30 budget meeting
  + Does anyone have two lamps to donate to front office?
  + No all campus copies made in copy room. Use office max.

Next Meeting: Budget Planning – TDB