

MPMS PTSA meeting August 25, 2011

1. Call to Order: 9:35
 - a. Minutes Approval
 - b. Attendance: Cindy Sinkez, Robert Young, Diane Young, Trudi D'Ambrosio, Liz Welsch, Juli Bisenius, Wendy Holladay, Stacey Kashuba, Karen Mark, Donna Reist, Don Fick and Tibbie DVong
2. President's Welcome and Announcements: Cindy Sinkez
 - a. Old Business:
 1. The group discussed moving the PTSA meeting dates from the 1st Wednesday of the month to the 2nd Thursday – Motion made by Robert Young to change the PTSA meeting dates to the 2nd Thursday of each month instead of having the meeting on the 1st Wednesday - Motion was second by Wendy Holladay, motion passed.
 - b. New Business:
3. Treasurer's Report: Trudi D'Ambrosio – report attached
 - a. Audit – audit passed
 - b. Discussed income from spirit wear. – Motion by Robert Young to cut the income needed from the Fall Fundraiser by the amount of income made in Spirit Wear - motion was second by Diane Young - motion passed.
 - c. Discussed the cost of the teachers' agendas. We were surprised to have been billed for them this year. - Motion was made by Wendy Holladay to differ discussion of PTSA funding of the teachers' agendas to a later meeting date. -motion was second by Donna Reist - motion passed.
4. Principal comments: Mr. Smith –
 - a. Welcomed everyone
 - b. First day student count was 1288 smiling faces. Last year we had 1140 at Mills Park Middle School.
5. Vice Presidents and Committee Chair Reports:
 - a. Cindy would like the VP's to email the committee chairs and co chairs to remind them to give committee reports. Don will help with an email blast. The secretary Christine Barker has the forms for morning announcements. If you need an all-call announcement to go out, you will need to send a request email to 3 people. Mr. Smith, Ann Cogdill, and Cindy Sinkez.
 - b. Bob Young – VP1
 1. Spirit Wear: Diane Young will chair this committee.
 1. Discussed revamping the Spirit Wear ordering system. Suggested for everyone to preorder and maybe even change our current vendor, due to them having an order limit.
 2. Another idea was to have the rising 6th graders pre order at their orientation in May. Then we would have the money to place the order and distribute or they can come pick up at open house.
 2. Fall Fundraiser: Don Rosenbaum and Jeri Hasund will chair.
 1. Discussed possible fundraisers
 1. One idea for a fundraiser is a soccer tournament.
 2. Gift Cards from Resturant.com, cards are good for 5 months and there are a lot of local restaurants participating.
 3. Spring Fundraiser: We need this committee to have 2 chairs. One for the basketball event and another chair to handle the basket auction event. Both events happen on the same night but it's too much for one chair person to handle.

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1. Robert asked Don to put an announcement on the website asking for volunteers and people interested in chairing the spring fundraiser. They need plenty of time to plan this event.
 4. Membership: Liz Welsch is chair, discussion was made about getting ready for Meet The Teacher Night.
 5. Vendor Fundraising: Wendy Holladay reported that the school is adding Food Lion this year to our list of vendors but that we need at least 25 people to sign up for this program for us to qualify for the school benefits. Wendy will also be at Meet The Teacher Night with a table for families to sign up.
 6. Restaurant /others fundraisers: need a chair person
 7. Cultural Arts: Jennifer Mewshaw is chair
- c. Stacey Kashuba – VP2
1. 8th Grade events : Michelle Lombana and Nicole Gagnon chair
 2. Directory: Donna Reist chair, discussed if making a CD was worth all the effort? Decision was made to keep the system the same and distribute the directory on a CD. No motion needed.
 3. Communication/Website: Don Fick reported that the 6th grade parents need to be added as soon as possible to the email lists so we can get info out to them. Donna is working on it and will get the email list to Don soon.
 4. Volunteers: Sandy Collins is chair, no update yet.
 5. Hospitality: need a chair person
 6. Reflections: Stacey Ramos and Stacey Kashuba are co-chairing this committee
 7. Teacher/staff Appreciation: Debbie Somers & Anjanette Salmon co-chairing, they were unable to attend but sent in report that the committee has been working hard already. They will treat the teachers and staff to a luncheon on Aug. 17 with a pizza lunch provided by Jim Ruden of HoraceMann Insurance, volunteers donated drinks and desserts. It was a huge success. They also placed 1000Grand candy bars in the mailboxes of all teachers and staff.
 8. Recognition of Student Excellence: need a chair person
 9. Media Center: Stephanie Kopko is chair, no report at this time.
6. Next Meeting date: Sept. 8 at 9:30. In the Student Services Conference Room.
 7. Adjournment @ 10:50

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MPMS PTSA Budget Dictionary 2011-2012

Income:	Description
Capital Project Fund from Previous year	Funds designated to be contributed to building future bleachers from prior year.
Fall Fundraiser	Net proceeds from fundraiser to be determined.
Membership Dues State and National PTA Portion	Portion of total membership dues that goes to support State and National PTA.
Membership Dues MPMS PTSA Portion	Portion of total membership dues that directly benefits MPMS.
Membership Additional Contributions	Amount contributed above the basic dues.
Spirit Events	Proceeds from events like Chick-Fil-A night.
Sales Tax Refund	Refund of NC tax paid on items purchased using PTSA checks.
Spiritwear	Net proceeds from Spiritwear sales.
Spring Fundraiser	Net proceeds from Mills Madness event.
Carryover from 2010-2011	Start up monies from prior year to begin the current year.
Vendor Fundraiser	Funds raised from Harris Teeter, Target, Box Tops, etc.

Expense:	Description
Bank and Accounting Charges	Used for NSF check charges.
Carry forward for next year	Funds needed to start 2012-2013 school year.
Insurance	Yearly AIM insurance premium – maximum coverage.
Office Supplies	Includes start up pack materials, copier paper, pens, storage bins, etc. purchased by PTSA.
PTA Council Dues	Yearly council dues.
PTA Dues to State and Nat'l	\$4.00 per membership sold.
Volunteer Appreciation	\$10 monthly gift card. Volunteer selected from drawing.
8 th Grade Events	8 th grade PTSA sponsored activities. Budgeted amount for beginning of year ice cream social.
Agendas	Ordered in winter for 2012-2013 school year.
Capital Project Carry forward for next year	Funds designated for building bleachers to be carried over for next year if not used in current year.
Character Education	Funds used to support Wake County Character Ed program throughout school.
Club Grants	Funds used to support clubs.
Communications	Includes web page and emails.
Cultural Arts	Includes UA performances and visiting author, poet, etc.
Directories	Cost to create and distribute directories.
Hospitality	Events like ribbon cutting.
Instructional Grants	Requests by teachers for specific instructional materials.
Media Support	Line item used with author visit for author books sales.
Principal Discretionary Fund	Funds used by principal.
Reflections	PTSA yearly fee and incidental supplies.
Scholarship	Funds used to assist students who need financial assistant for field trips, fees, etc.
School Improvement	Funds used to improve school grounds, classrooms, etc.
Student Recognition	Awards day funds for certificates, medals, etc.
Staff Appreciation	Staff lunches, birthday recognition, etc.

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Income:

	\$	
Capital Project Fund from previous year	3,147.00	
	\$	
Fall Fundraiser	3,500.00	
Membership:		
	\$	
Dues - State and National PTA Portion	2,400.00	*
	\$	
Dues - MPMS PTSA Portion	2,400.00	**
Additional Contributions	\$10,000.00	
	\$	
Spirit Events	200.00	
	\$	
Sales Tax Refund	100.00	
	\$	
Spiritwear	4,886.00	
	\$	
Spring Fundraiser	7,000.00	
	\$	
Carryover from previous year	5,000.00	
	\$	
Vendor Fundraiser	1,500.00	
	\$	
	\$	
Total Income:	\$40,133.00	

Expenses:

<u>PTSA Operating Expenses:</u>		
Bank & Accounting Charges	\$ 70.00	
	\$	
Carry forward for next year	5,000.00	
	\$	
Insurance	616.00	
	\$	
Office Supplies	600.00	
PTA Council Dues	\$ 50.00	
	\$	
PTA Dues to State and Nat'l	2,400.00	*
	\$	
Volunteer Appreciation	100.00	
	\$	
Total	8,836.00	
	\$	
<u>Program and Support Expenses</u>		
	\$	
8th Grade Events	250.00	
	\$	
Agendas	9,500.00	
Capital Project Carry forward for next year	3,147.00	
	\$	
Character Education	500.00	
Club Grants	\$	

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	700.00
	\$
Communications	150.00
Cultural	\$
Arts	7,500.00
	\$
Directories	500.00
	\$
Hospitality	275.00
	\$
Instructional Grants	2,000.00
Media Support	\$ -
	\$
Principal Discretionary Fund	200.00
	\$
Reflections	100.00
	\$
Scholarship	350.00
	\$
School Improvement	2,000.00
	\$
Student Recognition	1,500.00
	\$
Staff Appreciation	<u>2,625.00</u>
Total	<u>\$31,297.00</u>
Total Expense:	<u>\$40,133.00</u>
Overall Net Balance	<u>0.00</u>

* \$4 to State and National per membership sold. Estimate 600 memberships.

** \$4 to MPMS PTSA per membership sold. Estimate 600 memberships.